

**REPORT OF THE DIRECTOR OF CORPORATE SERVICES**  
**PRELIMINARY EXECUTIVE BOARD - 25th September 2017**  
**COUNCIL'S BUDGET MONITORING REPORT 2017/18 as at 30th June 2017**

Name of Director and Directorate	Author & Designation	Telephone No	Directorate
Chris Moore Corporate Services	Chris Moore Director of Corporate Services	01267 224120	Corporate Services

Table 1

Forecasted for year to 30th June 2017

Department	Working Budget				Actual				Jun 17  Forecasted Variance for Year  £'000
	Controllable	Controllable	Net Non	Total	Controllable	Controllable	Net Non	Total	
	Expenditure	Income	Controllable	Net	Expenditure	Income	Controllable	Net	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Chief Executive	23,434	-7,558	-3,192	12,685	24,629	-8,198	-3,192	13,240	555
Communities	129,284	-49,078	9,706	89,912	129,975	-48,819	9,706	90,862	950
Corporate Services	76,172	-51,067	-1,526	23,579	75,932	-51,035	-1,526	23,371	-208
Education & Children	153,588	-15,201	22,656	161,043	160,554	-20,779	22,656	162,431	1,389
Environment	129,688	-89,580	8,808	48,916	127,977	-87,357	8,808	49,429	513
<b>Departmental Expenditure</b>	<b>512,166</b>	<b>-212,483</b>	<b>36,451</b>	<b>336,134</b>	<b>519,068</b>	<b>-216,188</b>	<b>36,453</b>	<b>339,333</b>	<b>3,198</b>
Capital Charges/Interest				-11,221				-11,721	-500
<b>Levies and Contributions:</b>									
Brecon Beacons National Park				138				138	0
Mid & West Wales Fire & Rescue Authority				9,349				9,349	0
<b>Net Expenditure</b>				<b>334,400</b>				<b>337,098</b>	<b>2,698</b>
Transfer from Balances/Earmarked Reserves				-200				-200	0
Transfers to/from Departmental Reserves									
- Corporate Services				0				104	104
- Environment				0				-513	-513
<b>Net Budget</b>				<b>334,200</b>				<b>336,489</b>	<b>2,289</b>

**Chief Executive Department**  
**Budget Monitoring as at 30th June 2017**

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget				Actual				Jun 17 Forecasted Variance for £'000
	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	
Chief Executive	-508	0	-322	-830	-24	0	-322	-346	484
People Management & Performance	3,717	-1,072	-2,375	271	3,915	-1,270	-2,375	271	0
Admin and Law	4,410	-574	1,245	5,082	4,319	-563	1,245	5,001	-81
ICT	4,445	-826	-3,823	-203	4,375	-756	-3,823	-203	0
Major Projects	101	-76	0	25	101	-76	0	25	-0
Regen, Policy & Property									
Policy	4,685	-1,140	-1,794	1,752	4,944	-1,258	-1,794	1,892	141
Statutory Services	1,108	-2	141	1,247	1,175	-52	141	1,264	17
Property	1,110	-1,267	157	1	1,092	-1,255	157	-6	-7
Regeneration	4,366	-2,602	3,577	5,341	4,732	-2,967	3,577	5,342	1
<b>GRAND TOTAL</b>	<b>23,434</b>	<b>-7,558</b>	<b>-3,192</b>	<b>12,685</b>	<b>24,629</b>	<b>-8,198</b>	<b>-3,192</b>	<b>13,240</b>	<b>555</b>

## Chief Executive Department - Budget Monitoring as at 30th June 2017

### Main Variances

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget		Actual		Jun 17 Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Chief Executive</b>						
Chief Executive-Chief Officer	294	0	269	0	-25	Part year vacant post
Corporate Savings Target	-802	0	-293	0	509	Efficiency proposals not yet delivered (Standby £224k and Health & Safety £285k)
<b>People Management &amp; Performance</b>						
Business Support	204	-1	164	-1	-39	Savings on Supplies and Services
Fitness For Work	809	-352	933	-443	33	Service realignment not fully funded
<b>Admin and Law</b>						
Land Charges Administration	82	-282	82	-270	12	Inflation increase applied to budget but fees are set therefore income target not achievable
Corporate Serv-Democratic	504	0	470	0	-35	Part year vacant posts
Corporate Serv-Legal	1,526	-268	1,468	-268	-58	Part year vacant posts
<b>ICT</b>						
Information Technology	3,393	-455	3,402	-425	39	Reduction in Fire SLA
Central Telephone Network	1,053	-370	974	-330	-39	Savings on supplies & services
<b>Regeneration, Policy &amp; Property</b>						
<b>Policy</b>						
Chief Executive-Policy	528	-63	613	-4	144	Income target not achievable and unfunded post
<b>Property</b>						
Industrial Premises - JV's	41	-128	72	-170	-11	Anticipated near full occupancy
<b>Other Variances</b>					25	
<b>Grand Total</b>					<b>555</b>	

**Department for Communities**  
**Budget Monitoring as at 30th June 2017**

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget				Actual				Jun 17 Forecasted Variance for £'000
	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	
<b>Adult Services</b>									
Older People	51,372	-17,885	2,216	35,703	51,553	-17,726	2,216	36,043	340
Physical Disabilities	6,100	-732	74	5,442	6,135	-767	74	5,442	-0
Learning Disabilities	30,760	-8,534	1,199	23,425	31,302	-8,451	1,199	24,050	625
Mental Health	9,347	-3,454	125	6,018	9,278	-3,386	125	6,017	-1
Support	4,899	-1,740	799	3,958	4,892	-1,747	799	3,944	-14
<b>Public Protection &amp; CF Housing</b>									
Public Protection	2,971	-712	535	2,794	2,976	-717	536	2,794	0
Council Fund Housing	8,932	-8,124	294	1,102	9,064	-8,257	294	1,101	-0
<b>Leisure &amp; Recreation</b>									
Leisure & Recreation	14,904	-7,897	4,464	11,470	14,774	-7,768	4,464	11,470	-0
<b>GRAND TOTAL</b>	<b>129,284</b>	<b>-49,078</b>	<b>9,706</b>	<b>89,912</b>	<b>129,975</b>	<b>-48,819</b>	<b>9,706</b>	<b>90,862</b>	<b>950</b>

## Department for Communities - Budget Monitoring as at 30th June 2017

### Main Variances

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget		Forecasted		Jun 17 Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Adult Services</b>						
<b>Older People</b>						
Older People - Private/ Vol Homes	19,022	-8,851	19,069	-8,697	200	Increase in cost pressures / yet to meet budget reductions
Older People - Private Home Care	9,210	-2,201	9,343	-2,201	133	Increase in cost pressures / yet to meet budget reductions
<b>Learning Disabilities</b>						
Learn Dis - Private/Vol Homes	9,828	-3,232	10,226	-3,375	255	Increase in cost pressures / yet to meet budget reductions
Learn Dis - Group Homes/Supported Living	5,945	-1,007	6,145	-1,007	200	Increase in cost pressures / yet to meet budget reductions
Learn Dis - Day Services	3,107	-262	3,282	-265	172	Increase in cost pressures / yet to meet budget reductions
<b>Other Variances - Adult Services</b>					-10	
<b>Public Protection</b>						
Diseases Of Animals	33	-2	33	-15	-14	Overachievement of income - re. survey work
Fair Trading	137	-14	135	-24	-12	Overachievement of income - court fees
Safety	65	-19	67	-9	11	General underachievement of income - court fees
<b>Other Variances - Public Protection</b>					15	
<b>Council Fund Housing</b>						
Home Improvement (Non HRA)	475	-301	468	-273	20	Underachievement of licence fee income due to changes in licencing laws
Homelessness	161	-64	134	-64	-26	Underspend in Homelessness prevention payments covering the underachievement of licence fee income in Home Improvement
<b>Other Variances - Council Fund Housing</b>					6	

**Department for Communities - Budget Monitoring as at 30th June 2017**  
**Main Variances**

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget		Forecasted		Jun 17	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
<b>Leisure &amp; Recreation</b>						
Burry Port Harbour	188	-165	199	-164	11	Business Rates revaluation increase
Amman Valley Leisure Centre	695	-554	693	-612	-61	Increased income forecast from Gym/Swim
Sport & Leisure General	839	-59	880	-74	26	Premises Maintenance
<b>Other Variance - Leisure &amp; Recreation</b>					24	
<b>Grand Total</b>					<b>950</b>	

**Corporate Services Department**  
**Budget Monitoring as at 30th June 2017**

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget				Actual				Jun 17 Forecasted Variance for £'000
	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	
Financial Services	7,878	-3,751	-3,524	604	7,805	-3,757	-3,524	524	-80
Audit Risk & Procurement	1,257	-28	-1,049	180	1,177	-28	-1,049	99	-81
Performance & Development	171	0	-256	-85	171	-0	-256	-85	-0
Other Services	66,865	-47,288	3,303	22,880	66,778	-47,249	3,303	22,833	-47
<b>GRAND TOTAL</b>	<b>76,172</b>	<b>-51,067</b>	<b>-1,526</b>	<b>23,579</b>	<b>75,932</b>	<b>-51,035</b>	<b>-1,526</b>	<b>23,371</b>	<b>-208</b>

**Corporate Services Department - Budget Monitoring as at 30th June 2017**  
**Main Variances**

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget		Forecasted		Jun 17	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
<b>Financial Services</b>						
Chief Officer	335	-43	314	-43	-20	Part year vacant post
Accountancy	1,667	-302	1,666	-351	-51	Vacant posts
Payments	486	-83	476	-83	-10	Part year vacant post
<b>Audit Risk &amp; Procurement</b>						
Procurement	515	-5	481	-5	-34	Part year vacant posts
Audit	611	-21	562	-21	-48	Part year vacant posts
<b>Other Services</b>						
Audit Fees	373	-86	311	-84	-60	Reduction in grant audit fees
Bank Charges	63	0	52	0	-11	Savings in bank tender in 2013/14
Miscellaneous Services	3,883	-112	3,868	-75	23	Projected overspend due to cost of sales of assets being a charge to revenue
<b>Other Variances</b>					3	
<b>Grand Total</b>					<b>-208</b>	



**Department for Education & Children**  
**Budget Monitoring as at 30th June 2017**

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget				Actual				Jun 17 Forecasted Variance for £'000
	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	
Director & Strategic Management	788	0	-148	640	734	0	-148	586	-54
Education Services Division	117,623	-1,755	18,908	134,775	118,316	-1,706	18,908	135,518	742
Strategic Development	9,200	-7,395	879	2,684	9,212	-7,444	879	2,648	-37
School Improvement	3,809	-1,285	441	2,964	4,525	-2,000	441	2,965	1
Learner Programmes	3,811	-2,776	448	1,483	5,091	-3,907	448	1,632	149
Children's Services	18,357	-1,990	2,129	18,496	22,677	-5,722	2,129	19,083	588
<b>GRAND TOTAL</b>	<b>153,588</b>	<b>-15,201</b>	<b>22,656</b>	<b>161,043</b>	<b>160,554</b>	<b>-20,779</b>	<b>22,656</b>	<b>162,431</b>	<b>1,389</b>

## Department for Education & Children - Budget Monitoring as at 30th June 2017

### Main Variances

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget		Forecasted		Jun 17 Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Director &amp; Strategic Management</b>						
Director & Management Team	788	0	734	0	-54	Vacant post and officers not at top of scale
<b>Education Services Division</b>						
School Redundancy & EVR	1,838	0	2,055	0	217	Budget utilised on existing commitments. A cross-departmental team is drawing together different strands of work with the aim of reducing costs
School Modernisation	337	-5	656	-10	314	Premises costs relating to a number of closed schools of which £256k relates to NNDR
Early Years Non-Maintained Provision	469	0	417	0	-52	Reduced take-up of 10 hours per week free entitlement for 3 year olds in non-maintained settings.
Special Educational Needs	2,813	-1,484	2,997	-1,400	268	Additional statementing costs £318k, increased staffing costs in attached units to alleviate waiting list pressures £25k offset by fewer pupils placed in out of county schools -£75k
<b>Learner Programmes</b>						
Music Services for Schools	95	0	1,265	-967	203	Reduced take-up of school Service Level Agreements (SLA), due to school budgetary pressures. Plans for staff reductions are currently being developed. Draft paper on the sustainability of the Music Service is available.
Behaviour Management	141	0	88	0	-53	Part year vacant post for Behaviour and Wellbeing manager.
<b>Children's Services</b>						
Commissioning and Social Work	6,465	-20	6,681	-132	104	Increase in Legal costs due to a high number of cases £298k, one of which is awaiting a high court hearing. This is offset by secondment and part year vacancy savings -£194k.

## Department for Education & Children - Budget Monitoring as at 30th June 2017

### Main Variances

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget		Forecasted		Jun 17	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Fostering Services & Support	3,653	0	3,864	0	211	The taxi's budget faces ongoing pressure £43k due to the high number of placement moves, some away from school areas. The Fostering Support Team have increased transport costs, boarding out payments and residence orders (even though CCC current rates are set at the minimum allowed by Welsh Government) £220k. This is offset by part year vacancies in the Fostering Team -£52k
Out of County Placements (CS)	739	-54	943	-54	203	More use of independent fostering agencies that are more expensive to use due to a lack of in house foster placements including two young people being accommodated out of county due to their complex needs requiring 24 hour support.
Family Aide Services	224	0	172	0	-53	Vacant post and employees not being on the top of their grade.
<b>Other Variances</b>					81	
<b>Grand Total</b>					<b>1,389</b>	

**Environment Department**  
**Budget Monitoring as at 30th June 2017**

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget				Actual				Jun 17 Forecasted Variance for £'000
	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	Expenditure £'000	Income £'000	Net non- £'000	Net £'000	
Buisness Support & Performance	861	-817	36	80	899	-855	36	80	-0
Waste & Environmental Services	26,164	-9,614	1,608	18,159	25,397	-8,847	1,608	18,159	0
Highways & Transportation	60,335	-41,338	8,328	27,326	58,811	-39,602	8,329	27,538	212
Property	38,604	-35,593	-1,595	1,416	39,103	-36,168	-1,595	1,341	-76
Planning	3,724	-2,218	429	1,935	3,767	-1,885	429	2,311	376
<b>GRAND TOTAL</b>	<b>129,688</b>	<b>-89,580</b>	<b>8,808</b>	<b>48,916</b>	<b>127,977</b>	<b>-87,357</b>	<b>8,808</b>	<b>49,429</b>	<b>513</b>

## Environment Department - Budget Monitoring as at 30th June 2017

### Main Variances

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget		Forecasted		Jun 17 Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
<b>Waste &amp; Environmental Services</b>						
Waste Services	16,348	-4,864	16,310	-4,857	-31	£16k - reduced rates in Household Waste Recycling Centres(HWRCs) due to re-evaluations; £5k reduction in clinical waste charges;£10k due to short - term vacancies
Green Waste Collection	0	0	163	-100	63	The green waste collection service is not yet self-financing
Closed Landfill Sites Nantycaws	144	0	130	0	-15	Reduced licence fee premiums from NRW and reduced operational activity that reflects the reduction in environmental risks associated with leachate control and treatment as a result of the sustained success of the new leachate treatment plant.
Closed Landfill Sites Wernddu	87	0	70	0	-16	As per estimated works to be conducted on site this year - budget review to be undertaken
<b>Highways &amp; Transportation</b>						
Transport Strategic Planning	565	-78	582	-85	10	Pressure to be addressed as outcome of BSU realignment
Passenger Transport	4,459	-2,957	4,764	-3,299	-36	Tender and service efficiencies.
School Transport	10,478	-1,077	10,525	-1,087	36	Estimated overspend based on an initial assessment of demand.
Car Parks	1,918	-3,311	1,902	-3,033	263	Efficiency for change in John St/St Peters parking short/long stay not achieved £36k; unachievable income target for season tickets £107k and PCN's £68k; loss of parking income at St Peters car park due to the ongoing works at the football club; inflation applied with no price increases to parking tickets £63k.
Public Rights Of Way	237	-11	171	-17	-72	Underspend due to vacant posts, recruitment process underway
<b>Property</b>						
Corporate Property	607	-80	595	-106	-38	Vacant posts
Industrial Premises	368	-1,290	321	-1,270	-28	Based on high occupancy levels which could vary throughout the year

## Environment Department - Budget Monitoring as at 30th June 2017

### Main Variances

PRELIMINARY EXECUTIVE BOARD - 25th September 2017

Division	Working Budget		Forecasted		Jun 17	Notes
	Expenditure	Income	Expenditure	Income	Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
<b>Planning</b>						
Planning Admin Account	370	-3	443	-89	-13	Underspend mainly due to staff vacancies - 1 member of staff budgeted for at 4 days per week, but only works 3.
Minerals	259	-122	277	-175	-36	Committed half of additional cost from pending staffing realignment assuming it will be signed off and new post occupied from 01/10/17
Development Management	1,392	-1,251	1,362	-780	442	Ongoing projected shortfall in income
Conservation	358	-71	342	-73	-18	1 member of staff taking unpaid leave. 1 other member of staff budgeted for full time but only working 4 days per week
<b>Other Variances</b>					2	
<b>Grand Total</b>					<b>513</b>	